



WRENN SCHOOL
Creative Education Trust

Admissions Policy

Committee/Person(s) Responsibility: **Wrenn School AAB**

Distribution: **Wrenn School**

Review Date: **February 2019**

Document Reviews

| Version | Committee | Approved/ Reviewed | Comments | Initial |
|---------|-----------|-----------------------|-------------------------|---------|
| 1.0 | AAB | September 14 | Ratified by AAB Sept 14 | WM |
| 2.0 | AAB | February 2017 | Ratified by AAB Feb 17 | BM |
| 3.0 | AAB | | | |
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Admissions Policy

Introduction and Principles

- 1.1 Wrenn School is a School with Creative Education Trust
- 1.2 The School is totally committed to ensuring that admissions are carried out in line with statutory guidance. Students will be admitted without reference to ability, aptitude or culture.

Planned Admission Number (PAN)

- 2.1 Wrenn School's PAN is 260.

Procedures to be followed in the event of over-subscription

- 3.1 Over-subscription is defined as occurring when there are more applications than there are places available.
- 3.2 The following criteria will be applied to all applications, in the order set out below, to decide which students to admit in the event of oversubscription.

3.2.0 Children with ECHP

These children will take priority over others

3.2.1 Looked-After Children

Students in care (Looked-After Children), a 'looked-after child' or a student who was previously looked-after but immediately after being looked after became subject to an adoption, residence or special guardianship order. A looked-after child is a student who is (a) in the care of a local authority, or (b) being provided by accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22 (1) of the Children's Act 1989).

3.2.2 Sibling link

Where a student has a brother or sister expected to be a member of the School when the applicant expects/hopes to be admitted.

"Brother or sister" is defined to include adopted siblings, half-siblings, and the child of a parent/carer's partner, but only if the sibling in question is resident in the same household.

3.2.3 **Traditional feeder schools**

Students attending the following primary schools at the time of application:

*All Saints Primary School
Croyland Junior School
Earls Barton Junior School
Freemans Primary School
Little Harrowden Primary School
Our Lady's Junior School
Park Junior School
Redwell Junior School
Victoria Primary School
Wilby C of E Primary School*

3.2.4 **Medical grounds**

Students or families with a serious medical, physical or psychological condition where written evidence is provided at the time of application from a senior clinical medical officer and the general practitioner or specialist showing that it would be detrimental to the child or family not to admit to the School.

For the purpose of this criterion, the word "families" is determined as living at the same address at the time of application and also living at the same address on a permanent basis. Proof will be required.

3.2.5 **Children of school employees**

Children of a parent employed at the School for more than two years at the time the application is made, living in the same family unit at the same address.

3.2.6 **All other students**

3.3 In the event of a 'tie', under a single criterion in §3.2, allocation of a place will be decided by the proximity of the student's home to the school, with those living nearer accorded the higher priority. Distances used will be those provided by Northamptonshire Local Authority. In the event of distances being equal, the priority will be decided by casting lots.

Waiting List

- 3.4 In the event of over-subscription, a waiting list will be kept by the School, ranked according to the criteria listed above. Applicants will join the waiting list according to these criteria, regardless of the order in which they are received. When a place becomes available, it will be allocated to the student at the top of the waiting list. The School will maintain the waiting list, and parents must visit the School in person to apply for their child to join the list. The list will close at the end of the Summer Term for a September start date.

Applications from twins and other multiple births

- 3.5 The School will admit a twin (or other sibling from a multiple birth) even if this takes the number of admissions over the PAN, if to do otherwise would mean the twins would be separated.

Applications for places outside the normal admissions round

- 4.1 The School will follow the agreed Fair Access Protocol for Hard-To-Place students, with applications going directly to Northamptonshire Local Authority.
- 4.2 Other applications for admissions, in year transfer, can be made through Northamptonshire Local Authority.
- 4.3 If there is space, the student will be admitted. If not, the applicant will join the waiting list according to the criteria described above.
- 4.4 The four mainstream local secondary schools have agreed that movement between the schools will be treated as a “managed move” transfer. Further details on this are available from the school. The four schools in question are:

Sir Christopher Hatton School
Weavers School
Wollaston School
Wrenn School

Access to Post-16 provision

- 5.1 There is no limit on Post-16 places for students completing Year 11 and meeting the entry requirements described below.
- 5.2 There will be an agreed number of places available to students applying from other schools. Where there is capacity to admit additional students onto courses, they will be admitted. If this is not the case, and there is over-subscription from students who meet the criteria described below, the over-subscription criteria will be applied as laid out in §3.2 above.

- 5.3 The School currently offers a range of 'A'-level and 'BTEC'-level 3 courses. The minimum admission requirement is at least 5 grades at grades 9 - 5. For some 'A'-level courses, additional admission requirements apply; these are published in the Sixth Form prospectus.
- 5.4 Applicants to programmes comprising mainly vocational or applied 'A'-levels may be accepted with as few as 3 GCSE grades at A*-C, if this is judged appropriate.

6 Right of appeal

- 6.1 Parents/carers have the right of appeal to an independent admissions panel if their child is not offered a place at the School. Details of how to appeal are available from the School.
- 6.2 Where a student is granted a place on appeal, he/she must take up the place within 20 school days of the determination of the admissions panel.
- 6.3 The School will adhere to the appeals process as defined by the local authority. Contact for this is the school appeals manager Elnoral Latchman:

ELatchman@northamptonshire.gov.uk

7 Applications

- 7.1 Applications within the normal admissions round for Year 7 are made through the co-ordinated admissions system of Northamptonshire Local Authority. The deadline for these applications is 31st October at 5pm of the calendar year before that in which the student expects to start Year 7. Applications are possible after this date, but they will be treated as late applications by the Local Authority.
- 7.2 Other applications, including those to the Sixth Form, should be made directly to the School.