



Admissions Policy for students
entering year 7 in September 2019

Admissions Policy

Introduction and Principles

- 1.1 Wrenn School is a School with Creative Education Trust
- 1.2 The School is totally committed to ensuring that admissions are carried out in line with statutory guidance. Students will be admitted without reference to ability, aptitude or culture.

Planned Admission Number (PAN)

- 2.1 Wrenn School's PAN is 260.
- 2.2 Following the allocation of places to pupils who have a EHC Plan which names the school as appropriate provision, when there are more applications for places than there are places available, priority will be given in the following order:

Procedures to be followed in the event of over-subscription

- 3.1 Over-subscription is defined as occurring when there are more applications than there are places available.
- 3.2 The following criteria will be applied to all applications, in the order set out below, to decide which students to admit in the event of oversubscription.

3.2.0 **Looked-After Children**

Students in care (Looked-After Children), a 'looked-after child' or a student who was previously looked-after but immediately after being looked after became subject to an adoption, residence or special guardianship order. A looked-after child is a student who is (a) in the care of a local authority, or (b) being provided by accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22 (1) of the Children's Act 1989).

3.2.1 **Sibling link**

Where a student has a brother or sister expected to be a member of the School when the applicant expects/hopes to be admitted.

A sibling includes step siblings, foster siblings, adopted siblings and other children living permanently at the same address. A sibling link does not apply to cousins or other more distant relations or to any sibling living at a different address.

Although the definition of 'sibling' does not specify whether the sibling should be younger or older, it should be noted that the sibling link will only be valid where the older sibling is on roll at the academy at the time of application and is expected to be still on roll at the time of admission.

A twin or children from a 'multiple birth' will be given a sibling link as soon as the first child is allocated a place. This is to avoid the situation where only one sibling of a multiple birth is successful in obtaining a place.

The School will admit a twin (or other sibling from a multiple birth) even if this takes the number of admissions over the PAN, if to do otherwise would mean the twins would be separated.

3.2.2 Traditional feeder schools

Students attending the following primary schools at the time of application:

All Saints Primary School
Croyland Junior School
Earls Barton Junior School
Freemans Primary School
Olympic Primary School
Our Lady's Junior School
Redwell Junior School
Ruskin Primary School
Warwick Primary School

3.2.3 Medical grounds

Students or families with a serious medical, physical or psychological condition where written evidence is provided at the time of application from a senior clinical medical officer and the general practitioner or specialist showing that it would be detrimental to the child or family not to admit to the School.

For the purpose of this criterion, the word "families" is determined as living at the same address at the time of application and also living at the same address on a permanent basis. Proof will be required.

3.2.4 Children of school employees

Children of a parent employed at the School for more than two years at the time the application is made, living in the same family unit at the same address.

3.2.5 **All other students**

- 3.3 In the event of a 'tie', under a single criterion in §3.2, allocation of a place will be decided by the proximity of the student's home to the school, with those living nearer accorded the higher priority. Distances used will be those provided by Northamptonshire Local Authority. In the event of distances being equal, the priority will be decided by casting lots.

Waiting List

- 3.4 In the event of over-subscription, a waiting list will be kept by the School, ranked according to the criteria listed above. Applicants will join the waiting list according to these criteria, regardless of the order in which they are received. When a place becomes available, it will be allocated to the student at the top of the waiting list. The School will maintain the waiting list. The list will close at the end of the Summer Term for a September start date.

Applications for places outside the normal admissions round

- 4.1 The School will follow the agreed Fair Access Protocol for Hard-To-Place students, with applications going directly to Northamptonshire Local Authority.
- 4.2 Other applications for admissions, in year transfer, can be made through Northamptonshire Local Authority.
- 4.3 If there is space, the student will be admitted. If not, the applicant will join the waiting list according to the criteria described above.
- 4.4 The four mainstream local secondary schools have agreed that movement between the schools will be treated as a "managed move" transfer. Further details on this are available from the school. The four schools in question are:

Sir Christopher Hatton School
Weavers School
Wollaston School
Wrenn School

Access to Post-16 provision

- 5.1 There is no limit on Post-16 places for students completing Year 11 and meeting the entry requirements described below.
- 5.2 There will be an agreed number of places available to students applying from other schools. Where there is capacity to admit additional students

onto courses, they will be admitted. If this is not the case, and there is over-subscription from students who meet the criteria described below, the over-subscription criteria will be applied as laid out in §3.2 above.

- 5.3 The School currently offers a range of 'A'-level and 'BTEC'-level 3 courses. The minimum admission requirement is at least 5 grades at grades 9 - 5. For some 'A'-level courses, additional admission requirements apply; these are published in the Sixth Form prospectus.

6 Right of appeal

- 6.1 Parents/carers have the right of appeal to an independent admissions panel if their child is not offered a place at the School. Details of how to appeal are available from the School.
- 6.2 Where a student is granted a place on appeal, he/she must take up the place within 20 school days of the determination of the admissions panel.
- 6.3 The School will adhere to the appeals process as defined by the local authority. All admission applications and appeals are administered through the local authority, and in accordance with their published time-scales. For further information see further details on Northamptonshire County Council's website:

https://northamptonshire-self.achieveservice.com/service/Make_an_appeal_for_a_school_place

7 Applications

- 7.1 Applications within the normal admissions round for Year 7 are made through the co-ordinated admissions system of Northamptonshire Local Authority. The deadline for these applications is 31st October at 5pm of the calendar year before that in which the student expects to start Year 7. Applications are possible after this date, but they will be treated as late applications by the Local Authority.
- 7.2 Other applications, including those to the Sixth Form, should be made directly to the School.